




Guidelines COVID-19



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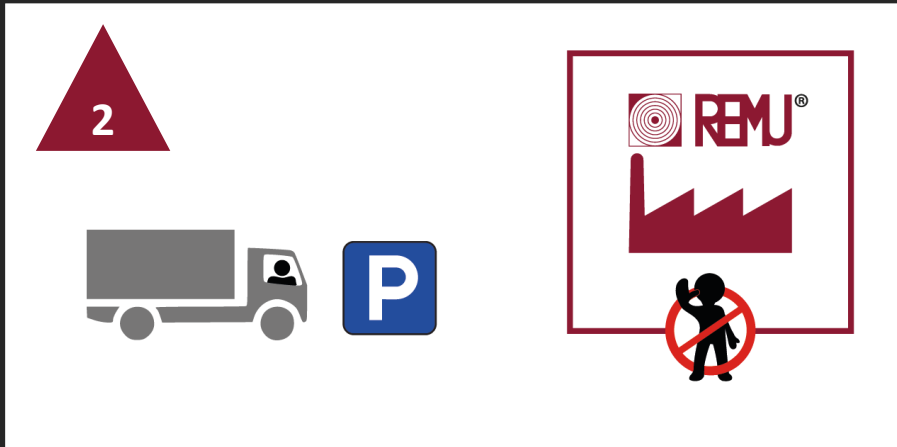


- If the driver arrives near **REMU**:
Please call: **085-8561116**




- If the driver arrives near **TORTELLA**:
Please call: **085-8563511**

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The diagram illustrates a parking area for REMU. It features a red triangular warning sign with the number '2' in the top left corner. Below it is a grey truck icon. To the right of the truck is a blue square parking sign with a white 'P'. Further right is a red-bordered rectangular sign containing the REMU logo (a stylized 'R' in a square) and a red factory icon. Below the factory icon is a black silhouette of a person with a red prohibition sign (a circle with a diagonal line) over it, indicating that access is restricted.

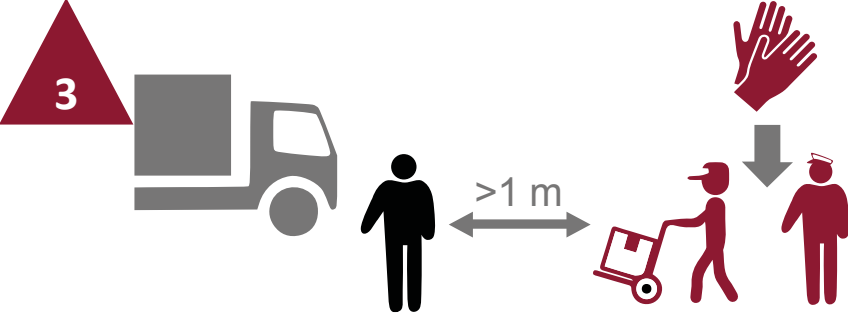
- Driver should remain in an outside area (parking lot)
- Driver cannot access a delimited area




The diagram illustrates a parking area for TORTELLA. It features a red triangular warning sign with the number '2' in the top left corner. Below it is a grey truck icon. To the right of the truck is a blue square parking sign with a white 'P'. Further right is a red-bordered rectangular sign containing the TORTELLA logo (a stylized 'T' in a square) and a red factory icon. Below the factory icon is a black silhouette of a person with a red prohibition sign (a circle with a diagonal line) over it, indicating that access is restricted.

- Driver should remain in an outside area (parking lot)
- Driver cannot access a delimited area

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- All Security Employees and Employees from goods income, who handle the delivered goods, **MUST** wear gloves to reduce the chance of infection.
- Keep distance to drivers and avoid any direct contact



- Documents should be stored in a plastic bag
- **REMU/TORTELLA** staff will check the documents by wearing a surgery mask.
- Only then the driver can access the plant.

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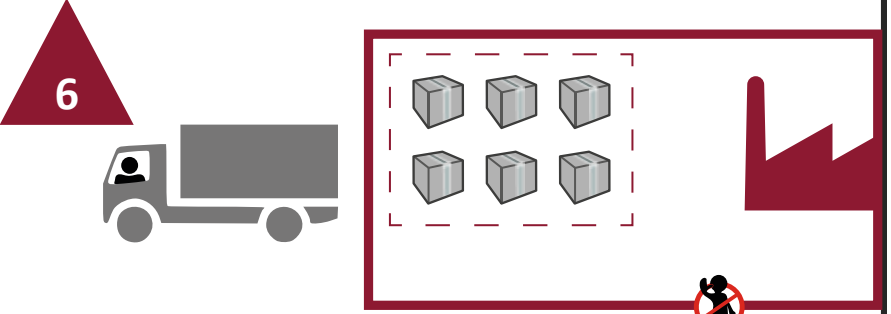
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- The truck driver prepares the unloading (opens/closes the truck)
- While unloading, the driver **MUST** remain inside the cabin.
- **REMU/TORTELLA** staff **MUST** be present until the unloading will be completed to ensure the driver remains in the cabin.
- Avoid any direct human contact.



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- The truck leaves the plant.
- Any goods handling has to follow the Company Risk Assessment for avoiding potential infection.
- Store the goods separately until an infection can be excluded.



Loading/unloading times:

08.00 – 17.00

Monday - Friday